

Annual Financial Report
Year Ended: June 30, 2025

Parish: _____
City: _____

Summary of Cash Receipts & Disbursements

| | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|---------|--|--------------------|--------------------|
| Line 1 | Parish Operations (Sch. II) | _____ | _____ |
| Line 2 | Religious Education Program (Sch. III) | _____ | _____ |
| Line 3 | Elementary School Program (Sch. IV) | _____ | _____ |
| Line 4 | Other (Sch. V) | _____ | _____ |
| | Total Receipts | _____ | _____ |
| | <u>Disbursements</u> | | |
| Line 5 | Parish Operations (Sch. II) | _____ | _____ |
| Line 6 | Religious Education Program (Sch. III) | _____ | _____ |
| Line 7 | Elementary School Program (Sch. IV) | _____ | _____ |
| Line 8 | Capital Expenditures (Sch. V) | _____ | _____ |
| Line 9 | Other (Sch. V) | _____ | _____ |
| | Total Disbursements | _____ | _____ |
| Line 10 | <u>Excess (Deficit)</u> - Receipts over Disbursements | _____ | _____ |
| Line 11 | Cash Balance - Beginning of Year | _____ | _____ |
| Line 12 | Excess or Deficit from Line 10 | _____ | _____ |
| Line A | Other accruals | _____ | _____ |
| Line 13 | Cash Balance - End of Year (Sch. VI) | _____ | _____ |
| | (Line 11, plus or minus Line 12 & A, should equal Line 13) Check | | |
| Line 14 | Investments - End of Year (Sch. VII) | _____ | _____ |
| Line 15 | Notes Payable - Total (Sch. VIII) | _____ | _____ |
| Line 16 | Other Liabilities (Sch. IX) | _____ | _____ |

Statement of Receipts & Disbursements**Parish Operations****Year Ended: June 30, 2025**

| <u>Acct. No.</u> | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|--|--|--------------------|--------------------|
| 200 | Sunday Collections | | |
| 205 | Special Collections (Retained by Parish) | | |
| 210 | Special Gifts & Bequests | | |
| 220 | Special Events | | |
| 225 | Special Drives (Building Fund) | | |
| 230 | Investment Interest and Gains/Losses | | |
| 231 | Other Investment Revenue (from Sch VII) | | |
| 235 | Interest on Savings/Checking | | |
| 240 | Other Parish Operations (<i>Please Describe</i>) | | |
| Total Receipts (<i>Show Figure on Line 1, Sch. I</i>) | | | |

| <u>Acct. No.</u> | <u>Disbursements</u> | | |
|---|--|--|--|
| 500 | Salaries - Pastor & Associates | | |
| 501 | Salaries - Housekeeper | | |
| 502-509 | Salaries - Other | | |
| 510 | Special - Services (Include Mileage & Stipends for Supply Priests) | | |
| 511 | Rectory - Expenses | | |
| 512 | Sanctuary - Expenses | | |
| 513 | Custodial - Salaries | | |
| 514 | Custodial - Supplies | | |
| 515 | Building Repairs | | |
| 516 | Utilities | | |
| 517 | Telephone | | |
| 518 | Automobile Expenses | | |
| 519 | Office Expenses | | |
| 520 | Insurance - Property & Liability | | |
| 522 | Insurance - Employees | | |
| 523 | Insurance - Automobile | | |
| 529 | Retirement - Lay Employees | | |
| 530 | Payroll Taxes | | |
| 531 | Social Action Ministry | | |
| 532 | Subsidy to Archdiocesan Dept. of Ministries | | |
| 535 | High School Subsidies | | |
| 536 | Publications | | |
| 537 | ACDO (Cathedraticum) | | |
| 538 | Travel & Meetings | | |
| 539 | Assessment for Priest's Retirement | | |
| 540 | Other Parish Operating Expenses (<i>Please Describe</i>) | | |
| Total Disbursements (<i>Show Figure on Line 5, Sch. I</i>) | | | |

Excess (Deficit) Receipts over Disbursements

Statement of Receipts & Disbursements
Religious Education Program
Year Ended: June 30, 2025

| <u>Acct. No.</u> | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|--|--|--------------------|--------------------|
| 250 | Tuition & Fees | _____ | _____ |
| 255 | Donations | _____ | _____ |
| 256 | Other Religious Ed Program Receipts (<i>Please Describe</i>) | _____ | _____ |
| Total Receipts (<i>Show Figure on Line 2, Sch. I</i>) | | _____ | _____ |

| <u>Acct. No.</u> | <u>Disbursements</u> | | |
|---|---|-------|-------|
| 600 | Salaries (<i>Include Taxes and Benefits</i>) | _____ | _____ |
| 635 | Supplies | _____ | _____ |
| 650 | Other Religious Ed Program Disburse. (<i>Please Describe</i>) | _____ | _____ |
| 653 | Continuing Education of Clergy | _____ | _____ |
| Total Disbursements (<i>Show Figure on Line 6, Sch. I</i>) | | _____ | _____ |
| <u>Excess (Deficit)</u> Receipts over Disbursements | | _____ | _____ |

Statement of Receipts & Disbursements
Elementary School Program
Year Ended: June 30, 2025

| <u>Acct. No.</u> | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|---|--|--------------------|--------------------|
| 300 | Tuition | | |
| 310 | Fees - Transportation | | |
| 311 | Fees - Other | | |
| 320 | Donations | | |
| 340-349 | Food Service (<i>See Sch. IV-A</i>) | | |
| 350 | Other School Receipts (<i>Please Describe</i>) | | |
| Total Receipts (<i>Show Figure on Line 3, Sch. I</i>) | | | |
| <u>Acct. No.</u> | <u>Disbursements</u> | | |
| 700 | Salaries - Religious | | |
| 701 | Salaries - Lay | | |
| 702-709 | Salaries - Other | | |
| 713 | Custodial - Salaries | | |
| 714 | Custodial - Supplies | | |
| 715 | Building Repairs | | |
| 716 | Utilities | | |
| 718 | Automobile Expense | | |
| 719 | Pupil Transportation | | |
| 720 | Insurance - Property & Liability | | |
| 721 | Insurance - Liability | | |
| 722 | Insurance - Employees | | |
| 723 | Insurance - Automotive | | |
| 729 | Retirement - Lay Employees | | |
| 730 | Payroll Taxes | | |
| 735 | Instructional Material & Supplies (<i>Books, Publications</i>) | | |
| 736 | Instructional Material & Supplies (<i>Audio-Visual</i>) | | |
| 737 | Instructional Material & Supplies (<i>Other</i>) | | |
| 738 | Travel | | |
| 739 | Administrative | | |
| 740-749 | Food Service (<i>See Sch. IV-A</i>) | | |
| 750 | Other School Expenses (<i>Please Describe</i>) | | |
| Total Disbursements (<i>Show Figure on Line 7, Sch. I</i>) | | | |
| <u>Excess (Deficit)</u> Receipts over Disbursements | | | |

Statement of Receipts & Disbursements**Food Services****Year Ended: June 30, 2025**

| <u>Acct. No.</u> | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|---|--|--------------------|--------------------|
| 340 | Cafeteria Receipts - Milk | | |
| 341 | Cafeteria Receipts - Food | | |
| 342 | Vending Machine Commissions | | |
| 443 | Government Aid to Lunch Program | | |
| 343 | Other Food Service Receipts (<i>Please Describe</i>) | | |
| Total Receipts (<i>Show Figure on Sch. IV, Acct. 340-349</i>) | | | |
| <u>Acct. No.</u> | <u>Disbursements</u> | | |
| 740 | Salaries | | |
| 741 | Food | | |
| 742 | Milk | | |
| 743 | Materials & Supplies | | |
| 744 | Payroll Taxes (FICA, FUCA, SUCA, Cafeteria Only) | | |
| 745 | Insurance | | |
| 746 | Rental of Facilities & Equipment | | |
| 747 | Utilities | | |
| 748 | Contracted Services | | |
| 749 | Other Cafeteria Expenses (<i>Please Describe</i>) | | |
| Total Disbursements (<i>Show Figure on Sch. IV, Acct. 740-749</i>) | | | |
| <u>Excess (Deficit)</u> Receipts over Disbursements | | | |

Statement of Receipts & Disbursements

Schedule V

Other

Year Ended: June 30, 2025

| <u>Acct. No.</u> | <u>Receipts</u> | <u>2024</u> | <u>2025</u> |
|--|--|--------------------|--------------------|
| 400 | Sale / Distrib. of Investments rec'vd in Oper Cash | | |
| 401 | Sale of Property (<i>Please Describe</i>) | | |
| 410 | Loan Proceeds | | |
| 420 | Archdiocesan Collections | | |
| 421 | Casualty Insurance Claims | | |
| 422 | Associated Catholic Charities Collections | | |
| 430 | Other Receipts (<i>Please Describe on Supplements tab</i>) | | |
| Total Receipts (<i>Show Figure on Line 4, Sch. I</i>) | | | |
| <u>Acct. No.</u> | <u>Capital Expenditure Disbursements</u> | | |
| 800 | Land | | |
| 801 | Church | | |
| 802 | School Building | | |
| 803 | Rectory | | |
| 804 | Convent | | |
| 805-810 | Other Buildings | | |
| 820 | Furniture & Equipment - Church | | |
| 821 | Furniture & Equipment - School | | |
| 822 | Furniture & Equipment - Rectory | | |
| 823 | Furniture & Equipment - Convent | | |
| 824 | Furniture & Equipment - Other Buildings | | |
| Total Capital Expenditures (<i>Show Figure on Line 8, Sch. I</i>) | | | |
| <u>Acct. No.</u> | <u>Other Disbursements</u> | | |
| 900 | Investments Purchased using Operating Funds | | |
| 910 | Principal Debt Retirement | | |
| 915 | Interest on Debt | | |
| 920 | Archdiocesan Collections | | |
| 922 | Associated Catholic Charities Collection | | |
| 930 | Other Disbursements (<i>Please Describe</i>) | | |
| Total Other Disbursements (<i>Show Figure on Line 9, Sch. I</i>) | | | |
| <u>Excess (Deficit)</u> Receipts over Disbursements | | | |

Account Numbers 100-109
(Include All Checking & Savings Accounts)
(Label Special Purpose Accounts)

Schedule VI

Bank Name & Location (Checking)

Amt. End-of-Year

Bank Name & Location (Savings)

Amt. End-of-Year

Parish Deposit & Loan Fund (PDLF)

Amt. End-of-Year

Total Cash In Bank *(Show Figure on Line 13, Sch. I)*

Liquid Investments - End of Year
Account Numbers 100-109

Schedule VII

Catholic Foundation of Oklahoma (CFO) & Other Investments

Catholic Foundation and Other Investment Subtotal

| <u>Certificates of Deposit</u> | <u>Purchase Date</u> | <u>Maturity Date</u> | <u>Interest Rate</u> | <u>Market Value</u> |
|---------------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|
| | | | | |
| | | | | \$ |
| | | | | \$ |
| | | | | \$ |

Total Liquid Investments *(Show Figure on Line 14, Sch. I)*

Oil & Gas Leases

Legal Description

Amt. Rec'd During Year

Rental Property

Total Other Investments *(Show Figure on Sch. II, Acct. #231)*

Notes Payable
Account Numbers 160-169

| <u>Payable To</u> | <u>Interest Rate</u> | <u>Final Pymt. Date</u> | <u>Total Debt as of 6/30</u> |
|---|---|-----------------------------------|-------------------------------------|
| Archdiocese | | | _____ |
| PDLF | | | _____ |
| PDLF | | | _____ |
| Other Bank or Lending Institution | | | _____ |
| Total Debt (<i>Show Figure on Line 15, Sch. I</i>) | | | _____ |
| <u>Payable To</u> | <u>Date Due Next Fiscal Year</u> | <u>Pymt. Due Next Year</u> | |
| PDLF | | | _____ |
| PDLF | | | _____ |
| Total Payment (<i>Due Next Fiscal Year</i>) | | | _____ |

Schedule IX

Notes Payable
(Include Any Extraordinary Expenses Not Paid by June 30)

| <u>Due To</u> | <u>Date Due</u> | <u>Amount</u> |
|--|------------------------|----------------------|
| Total Other Liabilities (<i>Show Figure on Line 16, Sch. I</i>) | | _____ |

Other Accounts

Schedule X

| <u>Acct. No.</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------------|--------------------|---------------|
| 240 | | |
| Total Schedule II Other Revenue | | _____ OK |
| 540 | | |

| | |
|----------------------------------|----------|
| Total Schedule II Other Expenses | _____ OK |
| 256 | |

| | |
|----------------------------------|----------|
| Total Schedule III Other Revenue | _____ OK |
| 650 | |

| | |
|-----------------------------------|----------|
| Total Schedule III Other Expenses | _____ OK |
|-----------------------------------|----------|

Other Accounts

| <u>Acct. No.</u> | <u>Description</u> | <u>Amount</u> |
|------------------|--------------------|---------------|
| 350 | | |

Total Schedule IV Other Revenue _____ OK
750

Total Schedule IV Other Expenses _____ OK
343

Total Schedule IV-A Other Revenue _____ OK
749

Total Schedule IV-A Other Expenses _____ OK
401

Total Schedule V Sale of Property _____ OK
930

Total Schedule V Other Disbursements _____ OK

Annual Financial Report
Year Ended: June 30, 2025

Parish (Mission): 0 _____

City: 0 _____

Number of Persons in Parish/Mission _____

Number of Family Units in Parish/Mission _____

Number of Contributors in Parish/ Mission _____

Do You Receive Any Subsidies? Yes _____ No _____

| <u>Source of Subsidy</u> | <u>Amount</u> |
|--------------------------|---------------|
|--------------------------|---------------|

Total Subsidies (*Show Figure on Sch. V, Acct. No. 430*) _____

Annual Financial Report
Certification of Validity

"We, the undersigned Pastor and Finance Council Chairman, certify to the Most Reverend Archbishop that we have examined the foregoing and hereby submit this Financial Report as exact and true record of the financial affairs of this Parish."

Signed this _____ day of _____, 20_____

Pastor or Administrator

Finance Council Chairman

Report Prepared by: _____
Accounting Firm or Individual

THIS REPORT HAS BEEN EXAMINED AND APPROVED THIS _____ DAY OF _____, 20____

Please provide the following with the report:

1. A list of current Finance Council members.
2. The dates the Finance Council met during fiscal year ended 2025

Annual Financial Report

Year Ended: June 30, 2025

Name of Cemetery _____

City: _____

Summary of Cash Receipts & Disbursements

Revenue

Sales

Opening-Closing

Other

Total Revenue

2024

2025

Costs

Operating Expenses

Other

Total Costs

Excess (Deficit) - Receipts over Disbursements

Transfers

To Perpetual Care Fund

From Perpetual Care Fund

Total Transfers

Cash at Beginning of Year

Excess or Deficit

Transfers

Cash at End of Year

Cash Breakdown

Checking Accounts

Savings Accounts

Bonds & Stocks

Certificates of Deposit

End of Year Total

Lots Sold During Fiscal Year

Sold to Date

Unsold